



International Right of Way Association

CHAPTER REPORT FORM

CHAPTER # 4

(Chapter President - Please prepare this form for the scheduled Region Forum and bring enough copies to distribute to each Chapter within your Region, the Region Chair, Vice Chair and Secretary and the IEC representative.

MEMBERSHIP:

Current Paid: 292

Net gain/loss since last forum (circle one): plus 10

SR/WA /CERTIFICATION PROGRAMS (As of March 2009):

SR/WA'S: 83 Candidates: 16

Members with Certifications: 18

EDUCATION COURSES:

Courses presented since last forum: 5 (Had to postpone 1 class in Dec. 2008 due to lack of registrants)

Seminars presented since last forum: 0 (trying to plan one for every other year or so)

Courses scheduled in 2009: 16

Courses scheduled in 2010: 14

Courses scheduled in 2011: 14

FINANCES:

Year-end Balance: \$49,949.74 (Prior FY)

Annual Budget: (Income) \$76,250 (Expense) \$76,250 (Current FY)

Income Year-To-Date as of March 11: \$27,060.53 Expense Year-To-Date: \$ 25,529.60

Checking Account Balance: \$17,870.00 CD And Other Balance: \$ 33,485.58

Total Cash On Hand: \$ 17,870.00

CHAPTER MEETINGS:

Number Per Year: 9 Day or Evening Meeting: 3 Day and 6 Evening

Average Attendance: 40-50 At Satellite Locations: 70

Non-member Attendance: 4-5 per meeting

Successful Programs and Topics of Special Interest: Condemnation topics; Project of the Year presentations. Lunch meetings are very well attended.

EXTRA CHAPTER ACTIVITIES AND/OR SOCIAL EVENTS:

How Often? 2 times per year (Golf Tournament & Installation Banquet)

Are the meetings well attended? Golf Tournament pulls more and more each year (60 plus last year). Installation Banquet is low on attendance (av. 25) and I think that is because it is in July on a Friday when most are vacationing. This year we are going to have it on a week night to see if attendance increases.

Comments: We already have a lot of meetings and try to keep the summer available for people to vacation with their families.

CHAPTER EXECUTIVE BOARD MEETINGS:

How Often? 9 plus one planning session in July for newly elected board.

Are the meetings well attended? Not really- immediate exec. board always present and 3-4 others most always attend, for an average of 8.

Comments: Even though they are not well attended by the general members, we still have good meetings that are well run (if I do say so myself) and productive.

CONFLICT-OF-INTEREST POLICY STATEMENT:

All Chapter Officers have signed the Policy Statement and a copy is filed with the Secretary.

(A) *Without Exception _____ (Initial Here)*

(B) *Except as disclosed below _____ (Initial and provide statement (s))*

GOALS CHAPTER IS WORKING ON FOR THE CURRENT YEAR:

Increase number of courses certified for CE credits for Real Estate and Appraisal.
Gaining and maintaining new members.

To what degree has your chapter attained these goals? We have one person dedicated to working on just getting courses approved for CE credits and now have 16 courses certified between the efforts of our chapter and the Spokane chapter. The list has been posted on Chapter 4's website and the Region 7 website.

We approve on average 2-3 new members per month. We have a program that allows the first 8 guests who RSVP for the general membership meetings to eat free (cost of \$25). We need to have better follow up with those members by emailing them after the meeting with an application and the benefits of joining. Also discussing a couple of other incentives, such as maybe those who are out of work right now are eligible for a free meeting (retention), giving 1 year of free Chapter dues to anyone who fills out a membership application at a Chapter event.

NEW IDEAS, SUCCESSES, RECOMMENDATIONS TO SHARE WITH OTHERS:

What about joint course with Spokane? Benefit both Chapters and the folks that work/live mid-state. Developed an advertising policy for those who would like to advertise in our bi-monthly newsletter. Ads are good for one year. Generates some revenue and gives companies additional exposure to the group.

OUR CHAPTER IS HAVING THE FOLLOWING PROBLEMS:

Lack of qualified instructors in the area. Accuracy of IRWA Headquarter records-number of paid members, who has paid and who has not.

We need help solving these problems from:

- Other Chapters in this Region
- Region Officers
- International Executive Committee
- x International Headquarters Staff

OTHER CHAPTER QUESTIONS, COMMENTS, RESOLUTIONS, ETC.:

Like the new manuals and system of ordering manuals. Not sure about filling out the course evaluation electronically. Coordinated C303 Feb. 24 & 25 and haven't seen a course evaluation form yet. Concerns are that folks are not getting the chance to comment on the facility, instructor, coordinator, etc. If HQ is still going to send out the forms an entire month has passed I am concerned that either people won't fill it out or they'll forget what their issues were, if any.

Chapter President : Kerri M. Wittman, SR/WA

Signature: _____ Date: _____