



IGC Actions-Decisions: September 25, 2010

Action/Decision:	Who:	When:	Status:
Call to Order:			
The meeting was called to order at 9:03am	Ken	25-Sep	Done.
Role Call and Minutes Approval:			
All members were present.	IGC	25-Sep	Done.
Audit Presentation:			
Distribute audit report to IGC.	Mark	1-Oct	Done.
Include Audit report in Leadership Links for September.	Barbara	30-Sep	In Progress.
Strategic Plan Initiatives:			
Strategic Initiatives shared:	IGC	25-Sep	
*Quality Summit.	Task Force	3-Jul	Needs Planning.
*Communications across the association.	IGC	25-Sep	Ongoing.
*Build Body of Knowledge with white papers and build out Principles of ROW Text into a hardbound book.	Task Force	4-Jul	Needs Planning.
*Energy Programming: Develop Oil and Gas Pipeline Course(s).	Task Force	2011-2012	Needs Planning.
*Review Committee Structure to support the organization.	Task Force	2011-2012	Needs Planning.
*Create resolution for region rotation of Conference.	Eric	1-Dec	In Progress.
Motion to present a resolution for region rotation of Conference at the June 2011 Board of Directors Meeting.	Fred/Lee	25-Sep	Done.
Motion to present a resolution for region rotation of Conference at the June 2011 Board of Directors Meeting carried unanimously.	IGC	25-Sep	Approved.
Generalist Career Path:			
Region chairs will take the complete path back to their fall forums and share feedback with the IGC regarding a suggested requirement that all members (including SR/WA's) pass a test when recertifying.	Region Chairs	1-Oct	In Progress.
Education Curriculum Review:			
Check disclosure statement regarding members who have not taken a course should not review it.	Mark/Ron	4-Oct	In Progress.

Fall Forum Feedback and Planning:			
Consider education credit for volunteer service at the region/committee level.	IPDC/Valerie	11-Feb	In Progress.
Tag email body with intended recipients, i.e., Dear membership chairs.	Staff	1-Oct	Ongoing.
Share best practices in ROW Magazine, like considering incentives, like iPads, for year-long attendance door prize for chapter meeting attendance.	Barbara	1-Oct	Ongoing.
FAU and Conference Planning			
Conduct IGC meeting in LA (region chairs not required to attend FAU).	IGC	2/12/2010	In Progress.
Conduct Leadership Institute Workshop in LA for IGC and committee chairs/vice chairs.	Randy Pennington	2/11/2010 3pm-6pm.	In Progress.
2010 Membership Campaign:			
Consider Top 10 Project winner ad, targeting engineers.	Barbara/Daniel	1-Nov	In Progress.
Valuation Cross Certification:			
Motion to approve the valuation cross certification as presented, with minor adjustments to be made by the IPDC.	Lee/Steve	25-Sep	Done.
Vote to approve the valuation cross certification carried unanimously.	IGC	25-Sep	Done.
Position Descriptions:			
Motion to approve the region chair position description as presented.	Johnny/Rita	25-Sep	Done.
Vote to approve the region chair position description carried with a majority vote of 11 aye to 4 nay.	IGC	25-Sep	Approved.
Motion to approve the committee chair position description as presented.	Steve/Randy	25-Sep	Done.
Vote to approve the committee chair position description as presented.	IGC	25-Sep	Approved.
Website Revamp Project:			
Complete initial revamp of IRWA home and landing pages.	IT Team	1-Nov	In Progress.
Complete initial revamp of supporting content pages.	IRWA Staff	31-Jan	In Progress.
Other Business:			

Send list of outlying chapters for tax reporting follow-up.	Fred Nasri	30-Sep	In Progress.
Follow-up with outlying chapters for tax reporting.	Region Chairs	8-Oct	In Progress.
Discontinue use of QuickBooks at the region level.	Region Chairs	1-Oct	Done.
Next Meeting Date:			
The next meeting of the IGC will take place in LA on February 11 and 12, with a Leadership Institute Workshop on the afternoon of the 11th and IGC meeting on the 12th. The IGC and Committee Chairs and Vice Chairs are tentatively scheduled for a dinner meeting on February 12.	IGC	11-Feb	In Progress.
Adjourn:			
The meeting was adjourned at 4:50pm	Ken	25-Sep	Done.
			Updated: 9/29/10