



RESOLUTIONS

Region 7 of the International Right of Way
“Gem of the Northwest”

Alaska, Idaho, Montana, Oregon and Washington

Beaver State	Chapter 3	Est. 1950	Sourdough	Chapter 49	Est. 1968
Puget Sound	Chapter 4	Est. 1952	Snake River	Chapter 64	Est. 1981
Inland Empire	Chapter 19	Est. 1957	Cascade	Chapter 68	Est. 1981
Big Sky	Chapter 45	Est. 1966	Arctic Trails	Chapter 71	Est. 1982

Region 7 Professionals of the Year:

Barbara Meekins, SR/WA 2001
 Fred Walasavage, 2002
 Pat Thayer, SR/WA 2003
 Julie Cope, SR/WA 2004
 Kathy Phillips, SR/WA 2005

Dawneen Dostert, SR/WA 2006
 Jaci Margenson, SR/WA 2007
 Carl Tolin, SR/WA 2008

James B. Price, SR/WA,MAI —Chair
 Fred Walasavage—Vice Chair
 Pat Thayer, SR/WA—Secretary

IRWAREGION7.ORG

*Region 7
 Educational Conference
 June 28—July 2, 2009
 Indianapolis*



**IRWA 2009 Conference
Indianapolis, Indiana
Region 7 Caucus Agenda
Monday June 29, 2009**

6:45 am

Call to Order

Chapter Roll Call

Minutes from 2009 Spring Forum

Treasurer's Report

Champagne Toast-

2009 Fall Forum- Chapter 45- Billings, Montana

Spring 2010 Forum- Seattle, Washington

BOD Meeting

Candidates

Proposed Board Resolution

Voting- Pat Thayer

2014 Conference Location

Other Business

Travel Fund Guidelines- Fred

Regional Education

Travel Fund

Introduction of new Region Officers

Region 7 & 10 Joint Fall Forum

March 28, 2009 Vancouver, BC, Canada

Jim Price SRWA	Region 7 Chair	JPrice@AppraisalGroupNW.com
Fred Walasavage	Chapter 3, Region 7 Vice Chair	fwalasavage@bpa.gov
Pat Thayer, SWRA	Chapter 71, INEC Chair, Region 7 Secretary	patricia.thayer@hdrinc.com
Faith Roland SRWA	Chapter 4, Int'l President	froland@OPCServices.com
Mitch Legel SRWA	Chapter 4	legel@ufsrw.com
Patricia Compton	Chapter 45	pcompton@3rivers.net
Bernard Lea	Chapter 45, RWIEF rep	bwlea@imt.net
Steve Planchon	Chapter 3	planchonconsulting@gmail.com
Leslie Finnigan SRWA	Chapter 3	lbenckendorf@ufsrw.com
Jennifer Walker SRWA	Chapter 4	jwalker@co.pierce.wa.us
Eric Lee	Chapter 4	vintagetii@yahoo.com
Kerri Wittman, SRWA	Chapter 4, President	kerri.wittman@co.pierce.wa.us
Pam Dittloff, SRWA	Chapter 4	dittlop@thurston.wa.us
Becky Iles, SRWA	Chapter 71, President	becky_iles@alaska.gov
Mike Phillips SRWA	Chapter 4, ITC Rep	mhphillips@yahoo.com
Kathy Phillips SRWA	Chapter 4	kphillips@opcservices.com
Mike Bulzoni, SRWA	Chapter 4, Treasurer	mbulzom@co.pierce.wa.us
Tim Trawver SRWA	Chapter 49, President	tim@trawverlandservices.com
Manny Lopez SRWA	Chapter 49 V President	manny.lopez@denalipipeline.com
Chris Krier SRWA	Chapter 19, Secretary	ckrier@pinnaclegroup.biz
Glenn Bridger	Chapter 3, President	glenn.bridger@hdrinc.com
Cyndi Whelpley SRWA	Chapter 4 V President	Cyndi.whelpley@pse.com
Jim Prossick SRWA	Chapter 4 IAMC Rep	James.Possick@hdrinc.com
Karen Carswell SRWA	Region 10 Vice Chair	kcarswell@hydro.mb.ca
Brenda Becker SRWA	Region 10 Chair	Brenda.Becker@inac-ainc.gc.ca
Anita Villeneuve	Chapter 80 President	Anita_Villeneuve@gov.nt.ca
Bruce MacFarlane	Chapter 54 Utilities Rep	bruce.macfarlane@bchydro.com
Collin Daniels	Chapter 81, President	Collin_Daniels@murphyoilcorp.com
Stewart Anderson SRWA	Chapter 66, President	stewartanderson@winnipeg.ca
Larry Boyko SRWA	Chapter 79, President	lboyko.1@sasktel.net
Brodie Allen	Chapter 48, President	brodie.allen@evolveinc.ca
Lauralee Harrison SRWA	Chapter 62 V. P.	Lauralee.Harrison@gov.ab.ca
Kathy Shaw SRWA	Chapter 54 IPDC Rep	kathys@islandnet.com
Drew Reidy SRWA	Chapter 54	drew.reidy@bchydro.com
Rob Greene SRWA	Chapter 54 President	rob@smartproperties.ca
Shannon Favaro	Chapter 54, Ed Coordinator	Shannon.Favaro@terasengas.com
Mark Rieck, EVP	IRWA MSC, orrance	rieck@irwaonline.org

Item 1 - Call to Order

Brenda Becker, Region 10 Chair, thanked Chapter 54, specifically Rob Greene and Kathy Shaw for their efforts in putting together the Forum.

Item 2 - Housekeeping - Rob Greene

Table by Table self introductions were given as well as a sign-in sheet was circulated. Everyone was welcomed to Vancouver and Rob indicated he would be making a dinner reservation so would be looking for a head count by coffee break. Rob also took this opportunity to acknowledge the sponsors: Communications Inc. (Properties Div.), Terasen Gas (Properties Div.), BC Hydro (Properties), and Universal Field Services Inc.

Item 3 - State of the Association - Mark Rieck

The IRWA is a dynamic organization, focused on growing its membership and dedicated to providing education, certifications and designations for its members. A Key Measures report was circulated in advance for review at the Forum. This report is updated monthly, emailed to IRWA Region and Chapter leaders and posted to the international website, under Leadership Resources. Mark gave the state of the association address highlighting the 2 main objectives:

1. To double membership over the next 5 years - currently membership is up as is class offerings. Revenue is in a positive stream.
2. Raise the visibility of the Association - working at creating a 'brand' of the Association (who we are, who we serve, what we do and what we want to accomplish) encouraging both Regional and Chapter branding as well. Letters have been sent to congress requesting a formal recognition month (October).

Item 4 - Regional Alignment - Jim Price

IEC delegated to the Chairs a review of regional lines to determine if any changes would help the organization or if the current lines were serving the Association properly. A Region Task Force has been formed, chaired by Region 6 Chair, Angel Banks, Region 7 Chair, Jim Price, Region 9 Chair, Kevin Winner and Region 4 Chair, Lara Bailey, to canvas our chapters for their respective business and leadership needs. Some ideas regarding minor line relocations were noted however there has been some pull back as a result. After careful consideration of chapter input, it was decided to take any realignment recommendations off the table, but to continue to focus on the purpose of our regions and the support services that may be useful to our chapters. The Task Force looked at the purpose of the Regions, compared successful practices, looked at various connects/disconnects, and use of technology in meeting those needs; they also looked at Regional Committee Members: are they doing their job, are the right people on the right committees, do they attend forums, send reports? A 'surveymonkey' was sent to all chapter leaders on March 10th, and again on March 17th with 13 questions on the role of the Regions. Jim is currently soliciting input. The Task Force is to provide a report back to the International Executive Committee and other region chairs by June of this year.

Item 5 - By Law Amendments

The Association will have two bylaw amendments to consider at its annual meeting in June. One; increasing the capacity of the IRWA, by creating a Governing Council of IEC members and Region Chairs and a second; to further activate and engage our Advisory Council in providing guidance to the IRWA on organization issues.

1. Increasing the Governing Body of the Association to consist of the 10 Region Chairs and the 5 IEC members. The Region Chairs have been involved but previously have had voice, but no vote. The motion is for all Region Chairs to have equal voice and vote on the IEC.
2. The Advisory Council currently has voice and vote for life regardless of involvement in the Association. The motion will require Advisory council members to be an active participant in the Association if they are to have vote. They will continue to have voice however in order to retain the vote they will need to participate in the Association at a least 1 Conference every 3 years. It is important to note that the existing Advisory Council of Past Presidents will be grandfathered from this requirement, thus may continue to serve indefinitely.

Item 6 - 2009-2010 IRWA Budget Proposal - Faith Roland

The budget has been previously circulated and there were no questions. The Association is a non-profit organization and therefore is revenue neutral. The budget will be presented at the Conference and is as revenue neutral as can be.

Item 7 - Certification & Designation Task Force - Mark Rieck

Currently there are 5 Certifications and 1 Designation – they are working on developing a 10 year career path, developing “names” and “pricing”. They are looking at whether 5 Certifications are enough or too many. They are going to the industry to see what skill sets are required and if we meet the needs of the industry. Any comments or concerns should be directed to Mark.

Question was asked as to why SRWA's pay more in dues than regular members – there was some discussion however Mark was going to look into it further.

Item 8 – Industry Issues and Committee Reports – All

Although the various committees should be posting their minutes on the website, only a couple are currently posted. Mark will look into that. Available Committee Reports were previously circulated with the agenda.

Bruce Mac Farlane – Utilities Committee: Extended invitation to group to help with topics for the seminars. Bruce gave an example of current case in BC where BC Hydro installed a new service to the Island on an existing easement; the community's objections have gone to the Supreme Court of Canada with an outcome in favour of the Community; BC Hydro now has to buy-out existing owners, and then re-sell property once project is complete.

Jim Price – Asset Committee: Set for the conference. They have started using conference calls for their meetings and have been having better participation.

Leslie Finnigan – LPA Committee: They have an active group and are all geared up for the Conference.

Fred Walasavage – Environmental Committee: Looking for ways for the Forums to be more effective for Industry Reps.

Mike Phillips - Transportation Committee: The Committee did not receive any questions within the last year; Chapters need to get the word out that the committees are available for the membership.

Kerri commented that it should be the responsibility of the Regional Reps to get the word out – it should not be the focus of the Chapter Presidents.

Item 9 – Chapter Assistance Guidelines – Brenda Becker

Existing Chapter Assistance Program guidelines were previously circulated and are available on line as well. Healthy organizations regularly review their policies and procedures, to make certain they are best serving their membership. A Region Task Force has been formed consisting of the Chairs of Regions 1, 3 and 10, who will review the current guidelines to determine if they best serve the needs of the chapters, and report back to the IEC by June of this year. If any chapters have ideas to better use these limited funds, they should let their Region Chair know.

Item 10 – Membership to Leadership – Faith Roland

A powerpoint presentation geared towards mentoring/promoting interest in serving on chapter executive or committees and the progression to regional or international positions was given by International President Faith Roland, SR/WA.

Item 12 - Live Demo by BTL re Online Courses – Mark Rieck

Change in Agenda to accommodate the pre-arranged on line demonstration of the web-based courses available at BTL during the lunch break. Course 103 was used as an example.

Item 11 - RWIEF – Bernard Lea

It was reiterated that the annual Golf tournament is held on a user-pay basis; all donations to the Golf Tournament are going to the Education fund NOT to subsidize the Golf Tournament.

A challenge was then put out to all chapters present to donate \$20 each and \$10 would go to the CRWEF and \$10 to the RWIEF.

After lunch both Regions continued their meetings separately to discuss local issues.

2009 Region 7 Spring Forum Minutes

March 28, 2009, Vancouver, B.C.

Following Lunch called to order @ 2 p.m. by Jim Price, SR/WA

Minutes from Region 7 Fall Forum in Idaho - motion 2nd— passed

Treasurer's Report - Fred move— second - approved

Education - each year vice-chair complies. Fred communicates with copies sent email/handed out to Chapter President. We are running out of qualified Facilitors in our areas, need more. No Facilitors Clinic at Conference—Train the Trainor.

Chapter/Committee Reports - each chapter and committee reported. Will be posted on the Regional Website. Quick-books for each chapter is in budget for IEC.

Elections for:

Chair: Fred Walasavage, moved, second and approved

Vice-Chair: Pat Thayer, SR/WA, moved, second and approved

Secretary: Kerri Wittman, SR/WA, moved, second & approved

Region 7 Professional of the Year: Chapter 3, Carl Tolin, SR/WA

Region Travel Fund-read present requirements-region will make a regional secretary fund for 100% funding. Fred will draft rewrite of regional travel fund and regional secretary travel fund. Further discussion at Educational Conference. Pat's expense \$1,013 approved.

Fall 2009 Forum— Montana

Spring 2010 Forum - OR someplace - SPRING 2011—SEATTLE

Website - excellent, send items to Tim Tauver, SR/WA

2012 Educational Conference- Seattle—Kerri taking care of Champagne Toast again. Chapter 45 donated \$50.Adjourn 4:40 p.m.

REGION 7 – GEM OF THE NORTHWEST

Guidelines for Supplemental Travel Funds

Region Representatives to Unfunded International Committees [Region 7 Secretary](#)

The purpose of establishing a voluntary travel fund by the Chapters in Region 7 is to provide financial assistance to Region 7 Secretary for travel expenses incurred in the course of attending International Committee meetings, or Regional Forums which are not reimbursed by the Secretary's Chapter, nor their employer. It was not anticipated that there would be sufficient monies in the Fund to cover all of the travel expenses of Region 7 Secretary, but was intended to help defray a portion of the travel costs incurred by individual Representative. The establishment of this fund was authorized by a vote of Chapter Directors attending the region 7 [Joint Region 7 & 10 Forum in Vancouver, B.C., March 2009](#).

To be eligible for assistance from the Region 7 Secretary Travel Fund, the individual making application for financial assistance must be elected by the Region 7 Chapter Directors and eligible voters and must be a member in good standing with the Chapter and International.

All applications for financial assistance must be submitted to the Region 7 Vice-chair at the Region 7 Forum, unless the expenses were incurred within 30 days of a Forum. Applications for reimbursement of expenses incurred within 30 days of a Forum shall be submitted at the next meeting of the Region 7. Original receipts shall accompany applications for all expenses claimed. Applicants for reimbursement may also be submitted before the completion of travel.

General procedures

The Regional Chair shall request voluntary donations to the Secretary Travel Fund at each Region 7 Forum and the Annual Conference. Although Chapters are not required to contribute, the degree of future participation and the success or failure of the Secretary Travel Fund is likely to be influenced by the willingness of the Chapters to contribute even if only nominal contributions are made by some Chapters in the region with limited financial resources.

The Region Vice-chair shall establish and maintain a separate account within the Region Travel Fund checking account.

The recommended method of allocation would be to [allocate the amount of available funds to divide the total amount in the fund equally among the](#) the Secretary when their travel expenses are not reimbursed by their Chapter or employer. The allotment when their expenses are partially funded by their Chapter or employer would be reduced by the percentage of participation they receive.

In the event that sufficient funds are not available for the amount requested, the Secretary may make a request to the Region Vice-chair to solicit funds from the general travel fund. The Chapter Directors will then be asked to vote as to whether or not to transfer the requested amount from the general travel fund.

It is incumbent upon the Secretary to optimize the available funds by seeking discount travel fares and accommodations whenever practicable. Early planning and reservations are strongly encouraged to maximize the benefits of the available funds.

The Region Vice-chair shall submit a report and an accounting of the Secretary Travel Fund activities and the disbursement at each Forum.

If the Secretary Travel Fund is discontinued the undistributed funds shall be returned to the Chapters in proportion to their contribution to the fund

Treasurers Report:

Checking— \$6,687.43

Savings— \$111.72

Chapter Roll Call

Chapter 3:

Chapter 4:

Chapter 19:

Chapter 45:

Chapter 49:

Chapter 64:

Chapter 71:

'62-'64	*J. Arnold Cobley, Ch. 4	'78-'79	Edwin M. Whiting, SR/WA, Ch. 4	'91-'93	Reed Lommen, Ch. 19
'64-'67	*John V. Mulcahy, Ch. 3	'79-'82	*John Day, SR/WA, Ch. 3	'93-'95	Diane DeRoux, SR/WA, Ch. 59
'67-'69	Donald A. Wilcox, Ch. 4	'82-'83	*Keith L. Densley, SR/WA, Ch. 4	'95-'97	Bernard W. Lea, SR/WA, Ch. 45
'69-'71	*Chris J. Loutsis, Ch. 4	'83-'85	*John Benson, SR/WA, Ch. 45	'97-'99	Linda Streissguth, SR/WA, Ch. 4
'71-'74	*Robert S. Newell, Ch. 3	'85-'86	*John Berkowitz, SR/WA, Ch. 4	'99-'01	Barbara Meekins, SR/WA, Ch. 49
'74-'75	P.J. Sullivan, SR/WA, Ch. 49	'86-'88	Robert Mohr, SR/WA, Ch. 19	'01-'03	Leslie Benckendorf, SR/WA, Ch. 3
'75-'77	*Fred R. Ketron, SR/WA, Ch. 45	'88-'90	Susan M. Serdahl, SR/WA, Ch. 4	'03-'05	Stephen Hagen, SR/WA, Ch. 4
'77-'78	*Keith L. Densley, SR/WA, Ch. 4	'90-'91	Betsy A. Tarrant, SR/WA, Ch. 45	'05-'07	Julie Cope, SR/WA, Ch. 19
				'07-'08	Jim Price, SR/WA, Ch. 4

REGION 7
2008—2009 Chapter Officers and Region Representatives

Chapter 3:

President	Glenn Bridger	gbridger@teleport.com 503-245-0729
President Elect	Darlene Rose	Darlene.k.rose@state.or.us 503-731-8517
Vice President	Steve Planchon	planchonsonconsulting@gmail.com 503-286-2215
Secretary/Treasurer	Matt Gossett	matthew.c.gossett@odot.state.or.us 503-731-8425
Education Chair	Carol Judd, SR/WA	carol.k.judd@state.or.us 503-945-8248

Chapter 4:

President	Kerri Wittman SR/WA	Kwittma@co.pierce.wa.us 253-798-7020
President Elect	Eric Lee	eric.lee@pse.com 425-283-6956
Vice-President	Cyndi Whelpley, SR/WA	360-941-2001
Secretary	Jennifer Walker, SR/WA	jwalker@co.pierce.wa.us 253-798-7025
Treasurer	Mike Bulzomi, SR/WA	mbulzom@co.pierce.wa.us 253-798-7023
Education Chair	Brad Thomas, SR/WA	brad.thomas@hdrinc.com 425-921-1017

Chapter 19:

President	Rich Waltrip	rew@deainc.com 509-327-8691 x 116
Vice-President	Randy Myhre	hyrum@sisna.com 509-495-4439
Treasurer	Don Malisani, SR/WA	don.malisani@avistacorp.com (509)495-4063
Secretary/Treasurer	Chris Krier	ckrier@pinnaclegroup.biz 208-644-6202
Co-education Chair	Fred Foss	ffoss@spokanecounty.org (509)477-7419
Co-education Chair	Terri Hansen	tehansen@spokanecounty.org (509)477-7418

Chapter 45:

President	Patricia Compton	pcompton@3rivers.net 406-338-3810
President-Elect	David Whitlock	whitlock@missionvalleypower.org 406-883-7951
Treasurer	Gene Kammerman	gkammerman@wgmgroup.com 406-529-6931 or 406-728-4611
Secretary	Delores Oakland	doakland@ronan.net 406-675-2939
Education Chair	David Whitlock, SR/WA	whitlock@missionvalleypower.org 406-883-7951

Chapter 49:

President	Tim Trawver, SR/WA	tim@trawverlandservices.com 907-346-2433
Vice-President	Manuel Lopez, SR/WA	mlopez@gci.net 907-334-7743
Treasurer	Louise Hooyer, SR/WA	louise.hooyer@dot.state.ak.us 907-269-0713
Secretary	Andrew Fraiser	Andrew.fraiser@enstarnaturalgas.com 907-334-7753
Education Chair	Vicki Gerken	gerkenvl@ci.anchorage.ak.us 907-343-8187

Chapter 64:

President	Chano Romo	croms@achd.ada.id.us 208-387-6275
VP/President Elect	Tanya M. Johnson	tjohnson@ufsrw.com 208-955-7972
Secretary	Marvin Brown	marvinbrown@att.net 208-334-8515
Treasurer	Gil Green, SR/WA	ggreen@idahopower.com 208-378-4622
Education Chair	Robert Snyder	bsnyder@itd.state.id.us 208-334-8579

Chapter 71:

President	Becky Iles, SR/WA	becky.iles@alaska.gov 907-451-5266
Vice-President	Tim Sprout	tim.sprout@alaska.gov 907-451-5407
Treasurer	Karen Tilton, SR/WA	ktilton@rmconsult.com (907)374-7586
Secretary	Kristin Machacek	kmachacek@co.fairbanks.ak.us 907- 459-1245
Education Chair	Galen King, SR/WA	larry_king@alaska.gov 907-451-5421

COMMITTEES:

Environmental	John Hooson	landsolutions@comcast.net 503-439-9423
Utilities	David Whitlock, SR/WA	whitlock@missionvalleypower.org 406-883-7951
Relocation	Michelle Colby SR/WA	mcolby@dowell.com 907-646-9688
PDC	Stephen Hagen SR/WA	stephenh@pharoscop.com 425-921-1732
Nominations/Elect	Pat Thayer SR/WA	patricia.thayer@hdrinc.com 907-378-2837
LPA	Leslie Finnigan SR/WA	lfinnigan@ufsrw.com 503-399-8002
Pipeline	Rose Sanchez	rona.sanchez@northwestern.com 406-497-3363

Surveying/Engineering	Martin Shurr SR/WA	martin_shurr@alaska.gov 907-451-5426
Transportation	Mike Phillips, SR/WA	mphillips@opcservices.com 425-822-1767
Valuation	Jim Price, SR/WA	jprice@appraisalgroupnw.com
Asset Management/ Property Management	James Prossick SR/WA	James.Prossick@hdrinc.com 206-409-1406
Region Chair	Jim Price, SR/WA	jprice@appraisalgroupnw.com 425-453-9292
Region Vice-Chair	Fred Walasavage	fwalasavage@bpa.gov 541-980-2503
Region Secretary	Pat Thayer, SR/WA	patricia.thayer@hdrinc.com 907-378-2837

**BOARD RESOLUTION
INTERNATIONAL BYLAWS AMENDMENT**

WHEREAS, Article VII. Section 2 of the Bylaws of the International Right of Way Association provides for “all Past International Presidents who have served at least seventy-five percent (75%) of a full one-year term as President” to be a member of the Advisory Council and to “act in an advisory capacity to the officers and the Board of Directors in all matters; and

WHEREAS, Article VI. Section 1 of the Bylaws of the International Right of Way Association provides for members of the Advisory Council to be members of the Board of Directors; and

WHEREAS, it seems that advisory recommendations are most helpful from individuals frequently and actively engaged with the Association and that governance of the Association is most appropriate when undertaken by actively involved members of the Association;

NOW THEREFORE, be it resolved that Article VII. Section 2 of the Bylaws of the International Right of Way Association be deleted and the following Article VII. Section 2 be substituted:

Section 2. Advisory Council. The Advisory Council of the Association shall consist of all Past International Presidents who have served at least seventy-five percent (75%) of a full one-year term as President and who continue to serve the Association through attendance and participation in annual International Board Meetings at least once every three years, following the conclusion of their term as International President. The Advisory Council shall act in an advisory capacity to the officers and the Board of Directors on all matters.

This Resolution shall take effect on July 1, 2010 and shall not be applied retroactively to those persons who became members of the Advisory Council before the said effective date.

January 16, 2009

**RCM DRAFT OF FEBRUARY 2, 2009
BOARD RESOLUTION
INTERNATIONAL BYLAWS AMENDMENT**

WHEREAS, Article VII. Section 1. of the Bylaws for the International Right of Way Association provides for Association management between meetings of the Board of Directors to be carried out exclusively by the International Executive Committee; and

WHEREAS, governance demands of a volunteer group the size of the International Right of Way Association require an expanded means of management of the Association; and

WHEREAS, for several years the International Executive Committee has informally integrated Region Chairs into Association governance discussions and has found the addition of Region Chairs a valuable

resource in Association governance;

NOW THEREFORE, BE IT RESOLVED that Article VII, Section 1 of the Bylaws of the International Right of Way Association be deleted and the following Article VII, Section 1 be substituted:

Section 1. International Executive Committee and International Governing Council
There shall be an International Executive Committee (IEC) of the Association which shall consist of the following officers:

International President, who shall have voice and vote.

International President Elect, who shall have voice and vote.

International Vice President/ Treasurer, who shall have voice and vote.

International Secretary, who shall have voice and vote.

International Executive Committee Member-at-Large, who shall have voice and vote.

International Executive Vice President, who shall have voice, but no vote.

International General Counsel and Parliamentarian, who shall have voice but no vote.

Effective July 1, 2010, there shall also be an International Governing Council (IGC) which shall consist of the members of the IEC and the ten (10) Region Chairs. Those members of the IEC who have voice and vote shall also have voice and vote on the IGC. Each of the Region Chairs shall have voice and vote on the IGC.

Quorum for the IEC shall be four (4) voting members. In order for a matter to be approved by the IEC, it must receive a majority of the votes of the IEC voting members at a meeting at which a quorum is present.

Quorum for the IGC shall be ten (10) voting members, of which four (4) shall be voting members of the IEC. In order for a matter to be approved by the IGC, it must receive a vote of at least seventy-five percent (75%) of its members voting at a meeting at which a quorum is present.

The International President shall be present and preside over all meetings of both the IEC and the IGC. If the International President is absent from a meeting of either the IEC or the IGC, the International President-Elect shall be present and preside.

Chapter Assistance Program

The Chapter Assistance Program is designed to assist Chapters in two areas:

1. For Chapters that may have difficulty accepting the financial responsibility for sponsoring an IRWA education course in their area, the program will defray expenses incurred as a result of sponsoring and conducting such courses by a Chapter.
2. For Chapters filing for Continuing Education credits mandated by state statute, the program will provide funds to defray Chapter expenses. Chapters are responsible for determining if there is a need for such credit at the Chapter level. The IEC approved this program for a minimum of two full years (2005 and 2006) and it will be reviewed as to its effectiveness and viability beyond that date.

Administration of Chapter Assistance Program

IRWA will allocate each Region \$3,000 that can be used by the Region for filing fees for continuing education or for IRWA education programs offered at the Chapter level. During the initial two-year period ending after 2006, the program may only be used for continuing education credits and to supplement Chapter presentations in a manner similar to the previous international presentations program. Regions can use the Chapter assistance program to defray costs associated with conducting any approved IRWA course, including instructor fees and expenses, promotion or purchase of student materials from IRWA. The allocated funds are good for that calendar year; unused funds can not be carried over to the next year. Reimbursements will be paid annually in December based upon that year's activity.

For continuing education purposes, IRWA staff will provide the administrative support to complete state applications and forms for continuing education credits, relieving volunteers of that responsibility. The decision to apply for continuing education credits, however, will be made at the Chapter or Region level in coordination with the chapters. All direct costs for continuing education filing fees, including fees to be a provider, will be born by the Chapter or Region requesting the filing.

The IEC envisions fall forums as the mechanism that Regions and Chapters will use to coordinate continuing education requests with headquarters under this proposal. It will be the responsibility of the Region Chair and Vice Chair to submit a plan to the IEC at the end of each year outlining the expenditure request for the \$3,000 for the coming year.

Note Page