IRWA
INTERNATIONAL RIGHT OF WAY ASSOCIATION

US FUNDS

REGION 7 - GEM OF THE NORTHWEST

Region 7 Travel Expense Statement

[Attach Original Receipts]

Name:

Telephone Number: ( )

Mailing Address:

Nature of Travel:

City/State/Zip Code

Place of Travel:

Nature of Business Expense:

Date	Location	Transportation	Lodging	Breakfast	Lunch	Dinner	Miscellaneous(itemize)	Line Totals
Column Sub Totals:								

Personal Auto Expense:

Date	From:	To:	Total Miles @ IRS Rate	$ Amount
			Total:	

Support Received

	Employer	
	Chapter	
	Personal Funds	
	Other	
	Total:	

The Region 7 Int'l Committee Representative by signing below acknowledges that this is not a full funding source. The funds are voluntarily donated by Region 7 Chapters to aid in providing active Region 7 representation on International Industry Committees and to help develop the professionalism of individual members. The Region 7 Representative also acknowledges; 1) that the Chapters and newsletters within Region 7 will be provided with reports, materials, and information to keep the overall membership knowlegable about the subject industry, and 2) a written report will be submitted at the next Region 7 Forum or International Conference Caucus.

Authentication: **(I certify that these expenses are correct and true and were incurred in the business interest of IRWA and Region 7.)**

Travelers Signature	Title	Date	Expense Concurrence	Int'l Comm. Chair	Date
			Total Business Expense:		
Expense Approved	Region 7 Chair	Date	**Total Personal Auto Expense:**		
			Deduct Total Support:		
Expense Audited	Region 7 Vice-Chair	Date	**Reimbursement Request:**		